



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		MARWARI COLLEGE, DARBHANGA
• Name of the Head of the institution		DILIP KUMAR
• Designation		PRINCIPAL
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		06272222196
• Mobile No:		8544513340
• Registered e-mail		marwaricollegedarbhanga@gmail.com
• Alternate e-mail		marwaricollegedarbhanga@gmail.com
• Address		Darbhanga, Bihar
• City/Town		Darbhanga
• State/UT		Bihar
• Pin Code		846004
2.Institutional status		
• Affiliated / Constitution Colleges		Constituent
• Type of Institution		Co-education
• Location		Semi-Urban
• Financial Status		UGC 2f and 12(B)

• Name of the Affiliating University	Lalit Narayan Mithila University				
• Name of the IQAC Coordinator	Mr. Amit Kumar Singh				
• Phone No.	9690987998				
• Alternate phone No.	9690987998				
• Mobile	9690987998				
• IQAC e-mail address	marwaricollegedarbhanga@gmail.com				
• Alternate e-mail address	marwaricollegedarbhanga@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://marwaricollege.ac.in/user_files/marwaricollege_agar_report_21-22.pdf				
4. Whether Academic Calendar prepared during the year?	No				
• if yes, whether it is uploaded in the Institutional website Web link:					
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.60	2005	28/02/2005	27/02/2010
Cycle 2	B	2023	2016	25/05/2016	24/05/2021
6. Date of Establishment of IQAC	16/04/2010				
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8. Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	No File Uploaded				

9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
CREATION OF MOOC STUDIO	
UPGRADATION OF SMART CLASSES	
UPGRADATION OF LABORATORIES	
UPGRADATION OF SPORTS FACILITIES	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
CREATION OF MOOC STUDIO	UNDER PROGRESS
UPGRADATION OF SMART CLASSES	UNDER PROGRESS
UPGRADATION OF LABORATORIES	UNDER PROGRESS
UPGRADATION OF SPORTS FACILITIES	UNDER PROGRESS
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	23/02/2024
15. Multidisciplinary / interdisciplinary	
<p>Since our college is a constituent unit of Lalit Narayan Mithila University, it follows the University Guidelines for its academic regulations. The college has adopted NEP-2020 as per the guidelines of the University. The college is following the guidelines of university for Multidisciplinary and Interdisciplinary courses.</p>	
16. Academic bank of credits (ABC):	
<p>Since our college is a constituent unit of Lalit Narayan Mithila University, it follows the University Guidelines for its academic regulations. The college has adopted NEP-2020 as per the guidelines of the University. The college is following the guidelines of university for ABC.</p>	
17. Skill development:	
<p>Skill development courses are being conducted for the students and teachers of the college frequently so as to enable them to keep update their knowledge.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>Integration of Indian languages are being done presently at the college by incorporation of Maithili, Hindi and Sanskrit as language subjects. Efforts will be made to incorporate more Indian Languages in the years to come.</p>	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
<p>Since our college is a constituent unit of Lalit Narayan Mithila University, it follows the University Guidelines for its academic regulations. The college has adopted NEP-2020 as per the guidelines of the University. The college is following the guidelines of university for OBE.</p>	
20. Distance education/online education:	
<p>The proposal for Distance education/online education is under consideration and will be incorporated in the Strategic plan of the college.</p>	

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	17
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	3203
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	2540
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	2179
File Description	Documents
Data Template	View File

3.2	44
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	26.35
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	32
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution prepares academic Calendar in accordance with the direction of the University. Prior to the Commencement of academic year. It is circulated among teachers and students through official circulars, notice boards social media channels and the college website. After Completion of admission process, induction program is held for newly admitted students to make them aware of mechanism of curriculum delivery and outcomes of the courses. Master routine is prepared and all departments are advice to add her to it. Departments provide their plan for completion of syllabus during the year. Teachers are encouraged to use information and communication technology tools to make the learning more students oriented. Special classes are organised in case of loss of time due to examination and evaluation related matter. Online classes are organized and study materials and tests are offered in online mode to overcome adverse conditions like Corona pandemic. Teachers and student are encouraged to attend seminars and workshops to keep them updated with developments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calendar as prepared by the university. It is followed to in letter and spirit for timely completion of the session. CIE is not introduced in the institution at present but there are plans by the university to introduce it in the coming years.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
E. None of the above
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course

system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Aim of education is to build character. Ethics, Values and awareness are important aspects of character. These are integrated in Curriculum or in the Curriculum delivery mechanism. Some of the programs address these issues directly in curriculum as listed below. While others introduce these to students in form of sub units of the courses. The Courses are decided by University. So no changes can be done to it. There Crosscutting issues are integrated in the curriculum delivery mechanism. Mechanism used for this integration in that of educare which means to bring out latent values from within. It presupposes the inherent goodness of students and institution provides conducive atmosphere to nurture them.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of sanctioned seats during the year

5080

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

1893

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For 1st and 2nd part undergraduate are segregated depending on their marks. Top 10% students are encouraged to take up advance classes in their respective honours papers, to make presentative. Bottom 10% students are encouraged to attend reminded classes organized by teachers after completion of regular classes for one hour. Institute is planning to make it more organised in content and coordination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3209	34

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning can be made effective by including experimental participative and problem solving methodologies. Experimental learning is more common in Botany, Chemistry, Physics and Zoology of Science faculty and Geography and Psychology of Arts faculty as these have laboratories associated to them. During the lecture teachers are advised to make creative demonstrations to make learning easy. Participative Learning is more or less present in all departments, but Sociology departments stand out for their fieldwork and generate information which is analysed under guidance of the teacher concerned. Problem solving is practiced in almost all departments. Problem Solving is carried out by at individual, paired up, small groups and large group level. There has been an attempt to apply these techniques in online mode, synchronous or non synchronous situations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this age of technology one cannot think of teaching learning process without ICT enabled tools. Traditional method of teaching and learning methods are supplemented by use of ICT enabled tools

Projectors: This allows well prepared presentation to be delivered and shared with ease. It is available in four science departments. Other departments also use with mutual understanding.

Smart board: This allows integration of traditional board with creativity of the teacher with advantage of the technology. Three such smart boards are available in the institute.

Wi fi: Wi-Fi facility is available in the campus for faculty and

students.

Computer: Some of the computers are made available to students to use in public on shared basis.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

225

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment of students is done through conducting various activities such as group discussions, PowerPoint presentations, debate competition, dissertations, short-term field tours and report preparation, quizzes and assignments etc

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is no provision of internal examination in present setup as prescribed by the University. Practical exams are organised by institute in accordance with direction of University. There has not been any grievance reported in this regard. Examination cell is proactive for assistance to students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Awareness to teachers for programme outcomes and course outcomes Teachers are made aware of the programme outcomes during university level regular meeting held by respective subjects' departments. Periodic changes are carried for syllabus and emphasis is clarified. Course outcomes are also discussed. Awareness to Students for programme outcomes and course outcomes Students are made aware of the programme outcome while selection of their papers during counselling for admission. During induction programme the programme outcome is emphasised along with course outcomes. Teachers are advised to constantly remind students of the course outcomes and check it with leaning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute regularly convenes meeting to oversee the progress in attainment of the programme outcomes and course outcomes. Such meetings are held with teachers and students periodically. Any lag is accelerated with additional classes and orientation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1437

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://marwaricollege.ac.in/userfiles/SSS_Analysis_Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

11

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are regularly carried out in neighbourhood of the college and also in selected places of importance. This is to sensitise students about the need of the society, to create awareness among students about importance of society and nature.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

428

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Marwari College, Darbhanga has three faculties Arts, Commerce and Science. Botany, Chemistry, Physics and Zoology departments of Science faculty and Geography, Psychology Departments of arts faculty have separate laboratory to carry out practical parts of the Syllabus There are 12 common class rooms shared among departments. Laboratories are also used as class rooms, when not in use for practical purpose. Master Routine is made to maximize the use of available resources. There is language lab equipped with Computer Systems. Botany, Chemistry and Physics Laboratories are equipped with smart boards and utilized for smart classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For Physical Fitness, there is gymnasium at campus for students and teachers. There is separate common room for boys and girls. These Common rooms have indoor sports faculties such as Table Tennis, Badminton, Carom Board, Chess etc. Due to paucity of space same of the facilities have multipurpose uses i.e. boys common room has a large stage and utilized for cultural and group activities. For small scale activities same of the common class are also utilized. Being in proximity to the university, central sports facilities are also utilized. Students with authorizations are allowed to use the outdoor sports facilities at the University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college is fully automated and all the books and journals are barcoded and shelved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi Facility is available in the campus for its entire member to use. It has been provided by Seven Determination Mission of Bihar government. It is maintained and upgraded regularly. IT facility is regularly updated when required to upgrade.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

26.35

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college holds regular meetings of various committees constituted to work towards construction, maintenance and repairing of Academic buildings. Library - the requirement and list of books is taken from the concerned department and HOD's are involved and further it is finalized, approved and signed by Principal. Laboratories - the calibration, repairing and maintenance of lab equipment are done by the technicians and keep the record of the accounts of lab equipment by concerned department. Sports Facilities - Sports committee has already been established and the committee is ensuring to provide indoor and outdoor sports facilities to the students and encouraging them to participate in the inter college sports competitions. IT Facilities - To abstain from hampering the teachings and learning activities, college has been working on to develop the IT facilities which help teachers to take online classes as an alternate option. For the safety on the campus against the Covid-19 outbreak, college has ensured to follow the SOP guidelines, installation of sanitizing machines, sensitization amongst students and communities. And, it is always ensured to optimal utilization of the financial resources and other resources in the interest of students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

263

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Engagement in administrative activity: students are made member of IQAC. **Co-curricular:** students are encouraged to take part in various cocurricular activities organized by the college. They also represent the College in co-curricular activities organised by the University/ government organizations/ NGOs. **Extracurricular activities (student council):** council is constituted regularly as per the direction of the University. They are elected by the students by free and fair mean.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered alumni association at present. The institute is putting effort to get it registered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Marwari College, Darbhanga has strived towards excellence in the field of learning. Since its inception the college has given due prominence to attainits vision and to transform those vision into mission. Vision was to provide an inclusive education to all strata of the society in all the major disciplines. It's noteworthy that the college had succeeded in giving education to all eligible students, the mission to provide quality education has not yielded the desirable result as the college had suffered the incapacity as many teachers retired and it was not filled up. Thercent appointmentsof permanent teachers through B.P.S.C and guest teacher by the University have made situation better though not adequate. Teaching and non teaching staffs strive hard to realise the vision. The focus has been to amalgamate the quality teaching with inclusivity. Being a constituent unit of the University, college had limitation in taking new initiatives to launch the courses which are in sync with the goals and directions of new education policy 2020. Energetic teachers have gone extra mile in impressing upon the competent authority to introduce changes in the style and technique of their pedagogy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has a structured mechanism of providing autonomy to various functionaries working in the institution. Principal is thehead of the institution. The principal in consultation with representative bodies nominates members from teaching and nonteaching communities to the committees, some of which are statutory and rest has been created to assist the smooth functioning

of college. Every year, the composition of different committees is changed and renewed to ensure the uniform exposure of duties to teachers and nonteaching communities. Some of the prominent Cell constituted as per the norms are as follow: 1. Anti-ragging Cell 2. Grievance Redressal Cell 3. Internal Complaint Committee (ICC) 4. Career Counseling Cell 5. Sport's Committee 6. Sale Purchase Committee 7. Library Committee 8. IQAC Cell 9. Proctorial Committee 10. NSS Cell 11. Examination Cell 12. Women's Cell 13. Committee for SC/ST 14. Committee for OBC 15. Minority Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students College helps Students in selecting subsidiary papers. The College conducts induction programme and plans to make it more elaborate. Human Resource Management Teachers and non-teaching staffs are explained in details of their rights and responsibilities. Members are trained in taking up multiple roles and responsibilities. Teachers are encouraged to undergo faculty development programmes to enhance their teaching capabilities. Non teaching staffs are given opportunities to hon their computing/managerial skills through institutional/ non-institutional mode. Curriculum Development Some of the teachers of this college have been a part of Curriculum Revision Committee of the University and have contributed to curriculum development. Teaching and Learning Teachers use the methodology coupled with the practical exposure to the students. Tthe use of computer Lab and Language lab to hone the skill of students are encouraged. Examination and Evaluation The practical examinations are conducted internally. Most of the teachers participate in Examination and evaluation process carried out by the universities. Research and Development Teaches are encouraged to write qualitative research paper, chapters and books in their relevant and possibly interdisciplinary areas of research. Library, ICT and Physical Infrastructure / Instrumentation Books are procured after due consultation with different departments/bodies. There is growing emphasis laid on use of ICT in daily operation and curriculum delivery. Physical infrastructure and laboratory instruments are regularly upgraded.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies: Policies of the College are set by the university. Effective implementation of the same is ensured by the university. They are regularly reported to university and direction is sought for improvement. **Administrating setup:** administrative set up is as per university direction. Principal, Bursar, General & account section look after the administrative functioning. Different cells, headed by teachers, aid the administration ineffective operation of the College. **Appointment:** All the appointments are made by the university and service rule is followed as per guidelines of the university. **Procedure:** Anyone can approach the principal, in person or through his office, with ease. Matter of special concern is raised by members of the College. Decisions are taken on consensus basis.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Computer training is offered to administrative staff to make them more efficient. Financial help, in form of advanced payment, is also offered to address the emergencies. Health check ups to for preventive measure. Automated sanitizer vending machined are placed on strategic locations to prevent COVID spread. Maternity and paternity leaves are availed by the teachers. Two days special leave per month is granted to all femal employes of the college. Duty leaves are liberally sanctioned to teachers and non teaching staffs as per the University statute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Formal Performances Appraisal is carried out by the University for Teaching Staff. At College level to encourage good practices annual appraisal system was carried or by administration. An Internal performances appraisal system is being designed. Teachers will be evaluated. Teaching and non teaching staff will be evaluated by 360° technique questionnaire being designed for self appraisal by teaching, nonteaching staff's, administrator and students. It will be a metric system with appropriate weight age. This will assist the institution in encouraging good practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal audits on the financial transactions every year to ensure financial compliance by qualified chartered accountant, with assistance of financial committee. Internal audit includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. The auditor ensures that all payments are duly

authorized after the audit. The income and expenditures are verified and submitted to principal. External audits are conducted by University when decided by the administration. If any objection is raised by the auditor it is to to be revisited and settled within stipulated time, as decided by the principal. No specific objection was raised during audit. Suggestions provided by the auditor are incorporated in the next plans and strategies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College collects fees from student, as mobilization of funds. A contribution is received from the university too. Budget is prepared for this fund with suggestion from the academic council of the college for its optimum utilization. Different cells look after expenditure from various perspective and provide opinion. With no objection from all the responsible bodies expenditure is made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to Covid pandemic focus was shifted towards containment of the infection. Reduced face to face interaction gave way to online activities. Classes were carried out in online mode. To improve quality of teaching teachers were encouraged to provide details of study material online. As the situation is getting better IQAC will make greater efforts in institutionalizing raising the quality assurance strategic and processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC keenly overlooks the teaching and learning process. The online teaching methodology was initiated and regularly revisited for improvement in quality. IQAC has initiated the documentation of learning outcomes in more systematic way. Teachers are provided with specific recommendations to improve their teaching quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Girls are active participants in all the curricular and extracurricular activities. To address their special needs, they are encouraged to interact with female teachers. The needs are brought to notice and suitable measures are taken to address their issues. They are sensitized about the any type of harassment or ragging in the campus and encouraged to bring it to the notice of anti-ragging cell and sexual harassment cell. There is mechanism to address these issues on priority basis. To discourage the dropout of female students, scholarship programme sponsored by Government of Bihar, is also implemented in the institute for those who successfully complete their graduation programme.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste management Biodegradable waste: These are collected and decomposed in the vermicompost pit. Non-biodegradable waste: These are collected and further segregated as per the guidelines of municipal corporation. Municipal corporation collect these for further disposal and recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore

A. Any 4 or all of the above

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen

B. Any 3 of the above

5.

reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Teachers and students a form diverse background engage in teaching and learning process. The institute has envisaged to be not only tolerating but accepting and even celebrating the diversity. Seminars are organized to maintain harmony and all the members participate enthusiastically. Awareness programs are organized to

address these issues through NSS. Festivals are celebrated together to bring communal harmony among staff and students. Faculty and students are encouraged to learn multiple languages and explore the literature and usage to gain the knowledge and appreciate cultural nuances of the language. Faculty and students are discouraged for extravagant show off to mitigate the economic disparity among the members of the institute. Simple life style is exemplified by the faculties and emulated by students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values rights, duties and responsibilities are incorporated in the teaching and learning process by the faculties. These are emphasized in all the programmes organised by the institute. Through talk and practice inherent values are brought out in students. Girls, and deprived classess are encouraged to avail government initiatives for their upliftment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Important National and international commemorative days relevant for the students are celebrated regularly through NSS.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices 1 1. Title of the practice: Overcoming the anxiety of students 2. Objectives of the practice: To mitigate the anxiety among students regarding their studies and carrier during Covid-19 pandemic. 3. The context: Development of anxiety among the students during lockdown period 4. The Practice: Teachers were told to hold online classes and spend some extra time in enquiring about overall wellbeing of the students. Teachers were told to keep record of any sign of anxiety was observed and share with other faculty member, if gravity of the situation requires so, for wider consultation. 5. Evidence of success: Appreciation by the students and guardian better understanding between the institution and the family of the students. Students volunteered social service 1. Problems encountered: Introvert nature of some students All students could not manage smartphone/ laptop/ computer with internet connection 1.

Resource required: Electronic device from the teachers were essential to connect.

Best Practice 2 1. Title of the practice: Assistance to the local community post COVID-19 2. Objectives of the practice: to assist the local community during the pandemic. 3. The context: economically backward community surrounding the institute premise 4. The Practice: Awareness campaigns were held by the members of the Institute. A massive sanitization gate was erected near the college premise Sanitizer level was regularly monitored and refilled. 1. Evidence of success: appreciation by the people 2. Problems encountered: so the service could not be offered when electricity was not available. 3. Resource required: design and construction of the gate. Regular supply of sanitiser to replenish the stock. Manual monitoring of the sanitizer level.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Marwari College, Darbhanga had huge responsibility of fulfilling the need of students with constrains. College faced faculty crunch during the period. With very low computer density it was very difficult to prepare for the online study materials for the students. All the teachers prepared soft version of the study material and the administrative staffs cooperated in managing and uploading it. Greater contribution was from the side of the students who with limited resources followed the study material, responded with queries and enriched themselves with the knowledge. It was the time when the university was under pressure to carry out academic calendar. Students prepared and appeared for exams following the COVID guidelines and were successful in large number.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution prepares academic Calendar in accordance with the direction of the University. Prior to the Commencement of academic year. It is circulated among teachers and students through official circulars, notice boards social media channels and the college website. After Completion of admission process, induction program is held for newly admitted students to make them aware of mechanism of curriculum delivery and outcomes of the courses. Master routine is prepared and all departments are advice to add her to it. Departments provide their plan for completion of syllabus during the year. Teachers are encouraged to use information and communication technology tools to make the learning more students oriented. Special classes are organised in case of loss of time due to examination and evaluation related matter. Online classes are organized and study materials and tests are offered in online mode to overcome adverse conditions like Corona pandemic. Teachers and student are encouraged to attend seminars and workshops to keep them updated with developments.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the academic calender as prepared by the universiy. It is followed to in letter and spirit for timely completion of the session. CIE is not introduced in the insititute at present but there are plans by the university to introduce it in the coming years.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	E. None of the above
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented
17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Aim of education is to build character. Ethics, Values and awareness are important aspects of character. These are integrated in Curriculum or in the Curriculum delivery mechanism. Some of the programs address these issues directly in curriculum as listed below. While others introduce these to students in form of sub units of the courses. The Courses are decided by University. So no changes can be done to it. There Crosscutting issues are integrated in the curriculum delivery mechanism. Mechanism used for this integration in that of educare which means to bring out latent values from within. It presupposes the inherent goodness of students and institution provides conducive atmosphere to nurture them.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
5080	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1893

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For 1st and 2nd part undergraduate are segregated depending on their marks. Top 10% students are encouraged to take up advance classes in their respective honours papers, to make presentative. Bottom 10% students are encouraged to attend reminded classes organized by teachers after completion of regular classes for one hour. Institute is planning to make it more organised in content and coordination.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3209	34

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning can be made effective by including experimental participative and problem solving methodologies. Experimental learning is more common in Botany, Chemistry, Physics and Zoology

of Science faculty and Geography and Psychology of Arts faculty as these have laboratories associated to them. During the lecture teachers are advised to make creative demonstrations to make learning easy. Participative Learning is more or less present in all departments, but Sociology departments stand out for their fieldwork and generate information which is analysed under guidance of the teacher concerned. Problem solving is practiced in almost all departments. Problem Solving is carried out by individual, paired up, small groups and large group level. There has been an attempt to apply these techniques in online mode, synchronous or non synchronous situations.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this age of technology one cannot think of teaching learning process without ICT enabled tools. Traditional method of teaching and learning methods are supplemented by use of ICT enabled tools

Projectors: This allows well prepared presentation to be delivered and shared with ease. It is available in four science departments. Other departments also use with mutual understanding.

Smart board: This allows integration of traditional board with creativity of the teacher with advantage of the technology. Three such smart boards are available in the institute.

Wi fi: Wi-Fi facility is available in the campus for faculty and students.

Computer: Some of the computers are made available to students to use in public on shared basis.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
225	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
Internal assessment of students is done through conducting various activities such as group discussions, PowerPoint presentations, debate competition, dissertations, short-term field tours and report preparation, quizzes and assignments etc	
File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	
There is no provision of internal examination in present setup as prescribed by the University.Practical exams are organised by	

institute in accordance with direction of University. There has not been any grievance reported in this regard. Examination cell is proactive for assistance to students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Awareness to teachers for programme outcomes and course outcomes
 Teachers are made aware of the programme outcomes during university level regular meeting held by respective subjects' departments. Periodic changes are carried for syllabus and emphasis is clarified. Course outcomes are also discussed.

Awareness to Students for programme outcomes and course outcomes
 Students are made aware of the programme outcome while selection of their papers during counselling for admission. During induction programme the programme outcome is emphasised along with course outcomes. Teachers are advised to constantly remind students of the course outcomes and check it with leaning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institute regularly convenes meeting to oversee the progress in attainment of the programme outcomes and course outcomes. Such meetings are held with teachers and students periodically. Any lag is accelerated with additional classes and orientation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1437

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://marwaricollege.ac.in/userfiles/SSS_Analysis_Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

12

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****19**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****11**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are regularly carried out in neighbourhood of the college and also in selected places of importance. This is to sensitise students about the need of the society, to create awareness among students about importance of society and nature.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

428

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Marwari College, Darbhanga has three faculties Arts, Commerce and Science. Botany, Chemistry, Physics and Zoology departments of Science faculty and Geography, Psychology Departments of arts faculty have separate laboratory to carry out practical parts of the Syllabus There are 12 common class rooms shared among departments. Laboratories are also used as class rooms, when not in use for practical purpose. Master Routine is made to maximize the use of available resources. There is language lab equipped with Computer Systems. Botany, Chemistry and Physics Laboratories are equipped with smart boards and utilized for smart classes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

For Physical Fitness, there is gymnasium at campus for students and teachers. There is separate common room for boys and girls. These Common rooms have indoor sports faculties such as Table Tennis, Badminton, Carom Board, Chess etc. Due to paucity of space some of the facilities have multipurpose uses i.e. boys common room has a large stage and utilized for cultural and group activities. For small scale activities some of the common class are also utilized. Being in proximity to the university, central sports facilities are also utilized. Students with authorizations are allowed to use the outdoor sports facilities at the University.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The Library of the college is fully automated and all the books and journals are barcoded and shelved.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
--	-----------------------------

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
--

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)
--

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Wi-Fi Facility is available in the campus for its entire member to use. It has been provided by Seven Determination Mission of Bihar government. It is maintained and upgraded regularly. IT facility is regularly updated when required to upgrade.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

26.35

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college holds regular meetings of various committees constituted to work towards construction, maintenance and repairing of Academic buildings. Library - the requirement and list of books is taken from the concerned department and HOD's are involved and further it is finalized, approved and signed by Principal. Laboratories - the calibration, repairing and maintenance of lab equipment are done by the technicians and keep the record of the accounts of lab equipment by concerned department. Sports Facilities - Sports committee has already been established and the committee is ensuring to provide indoor and outdoor sports facilities to the students and encouraging them to participate in the inter college sports competitions. IT Facilities - To abstain from hampering the teachings and learning activities, college has been working on to develop the IT facilities which help teachers to take online classes as an alternate option. For the safety on the campus against the Covid-19 outbreak, college has ensured to follow the SOP guidelines, installation of sanitizing machines, sensitization amongst students and communities. And, it is always ensured to optimal utilization of the financial resources and other resources in the interest of students

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

263

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Engagement in administrative activity: students are made member of IQAC. **Co-curricular:** students are encouraged to take part in various cocurricular activities organized by the college. They also represent the College in co-curricular activities organised by the University/ government organizations/ NGOs.

Extracurricular activities (student council): council is constituted regularly as per the direction of the University. They are elected by the students by free and fair mean.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered alumni association at present. The institute is putting effort to get it registered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Marwari College, Darbhanga has strived towards excellence in the field of learning. Since its inception the college has given due prominence to attain its vision and to transform those vision into mission. Vision was to provide an inclusive education to all strata of the society in all the major disciplines. It's noteworthy that the college had succeeded in giving education to all eligible students, the mission to provide quality education has not yielded the desirable result as the college had suffered the incapacity as many teachers retired and it was not filled up. The recent appointments of permanent teachers through B.P.S.C and guest teacher by the University have made situation better though not adequate. Teaching and non teaching staffs strive hard to realise the vision. The focus has been to amalgamate the quality teaching with inclusivity. Being a constituent unit of the University, college had limitation in taking new initiatives to launch the courses which are in sync with the goals and directions of new education policy 2020. Energetic teachers have gone extra mile in impressing upon the competent authority to introduce changes in the style and technique of their pedagogy.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institution has a structured mechanism of providing autonomy to various functionaries working in the institution. Principal is the head of the institution. The principal in consultation with representative bodies nominates members from teaching and nonteaching communities to the committees, some of which are statutory and rest has been created to assist the smooth

functioning of college. Every year, the composition of different committees is changed and renewed to ensure the uniform exposure of duties to teachers and nonteaching communities. Some of the prominent Cell constituted as per the norms are as follow: 1. Anti-ragging Cell 2. Grievance Redressal Cell 3. Internal Complaint Committee (ICC) 4. Career Counseling Cell 5. Sport's Committee 6. Sale Purchase Committee 7. Library Committee 8. IQAC Cell 9. Proctorial Committee 10. NSS Cell 11. Examination Cell 12. Women's Cell 13. Committee for SC/ST 14. Committee for OBC 15. Minority Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Admission of Students College helps Students in selecting subsidiary papers. The College conducts induction programme and plans to make it more elaborate. Human Resource Management Teachers and non-teaching staffs are explained in details of their rights and responsibilities. Members are trained in taking up multiple roles and responsibilities. Teachers are encouraged to undergo faculty development programmes to enhance their teaching capabilities. Non teaching staffs are given opportunities to hone their computing/managerial skills through institutional/ non-institutional mode. Curriculum Development Some of the teachers of this college have been a part of Curriculum Revision Committee of the University and have contributed to curriculum development. Teaching and Learning Teachers use the methodology coupled with the practical exposure to the students. The use of computer Lab and Language lab to hone the skill of students are encouraged. Examination and Evaluation The practical examinations are conducted internally. Most of the teachers participate in Examination and evaluation process carried out by the universities. Research and Development Teaches are encouraged to write qualitative research paper, chapters and books in their relevant and possibly interdisciplinary areas of research. Library, ICT and Physical Infrastructure / Instrumentation Books are procured after due consultation with different departments/bodies. There is growing emphasis laid on use of ICT in daily operation and curriculum

delivery. Physical infrastructure and laboratory instruments are regularly upgraded.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Policies: Policies of the College are set by the university. Effective implementation of the same is ensured by the university. They are regularly reported to university and direction is sought for improvement. **Administrating setup:** administrative set up is as per university direction. Principal, Bursar, General & account section look after the administrative functioning. Different cells, headed by teachers, aid the administration ineffective operation of the College. **Appointment:** All the appointments are made by the university and service rule is followed as per guidelines of the university. **Procedure:** Anyone can approach the principal, in person or through his office, with ease. Matter of special concern is raised by members of the College. Decisions are taken on consensus basis.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Computer training is offered to administrative staff to make them more efficient. Financial help, in form of advanced payment, is also offered to address the emergencies. Health check ups to for preventive measure. Automated sanitizer vending machined are placed on strategic locations to prevent COVID spread. Maternity and paternity leaves are availed by the teachers. Two days special leave per month is granted to all femal employes of the college. Duty leaves are liberally sanctioned to teachers and non teaching staffs as per the University statute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Formal Performances Appraisal is carried out by the University for Teaching Staff. At College level to encourage good practices annual appraisal system was carried or by administration. An Internal performances appraisal system is being designed. Teachers will be evaluated. Teaching and non teaching staff will be evaluated by 360° technique questionnaire being designed for self appraisal by teaching, nonteaching staff's, administrator and students. It will be a metric system with appropriate weight age. This will assist the institution in encouraging good practices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal audits on the financial transactions every year to ensure financial compliance by qualified chartered accountant, with assistance of financial committee. Internal audit includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and

non - recurring expenses like lab equipment purchases, furniture and other development expenses. The auditor ensures that all payments are duly authorized after the audit. The income and expenditures are verified and submitted to principal. External audits are conducted by University when decided by the administration. If any objection is raised by the auditor it is to to be revisited and settled within stipulated time, as decided by the principal. No specific objection was raised during audit. SUGgestions provided by the auditor are incorporated in the next plans and strategies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College collects fees from student, as mobilization of funds. A contribution is received from the university too. Budget is prepared for this fund with suggestion from the academic council of the college for its optimum utilization. Different cells looks after expenditure from various perspective and provide opinion. With no objection from all the responsible bodies expenditure is made.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Due to Covid pandemic focus was shifted towards containment of the infection. Reduced face to face interaction gave way to online activities. Classes were carried out in online mode. To improve quality of teaching teachers were encouraged to provide details of study material online. As the situation is getting better IQAC will make greater efforts in institutionalizing raising the quality assurance strategies and processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC keenly overlooks the teaching and learning process. The online teaching methodology was initiated and regularly revisited for improvement in quality. IQAC has initiated the documentation of learning outcomes in more systematic way. Teachers are provided with specific recommendations to improve their teaching quality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

D. Any 1 of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Girls are active participants in all the curricular and extracurricular activities. To address their special needs, they are encouraged to interact with female teachers. The needs are brought to notice and suitable measures are taken to address their issues. They are sensitized about the any type of harassment or ragging in the campus and encouraged to bring it to the notice of anti-ragging cell and sexual harassment cell. There is mechanism to address these issues on priority basis. To discourage the dropout of female students, scholarship programme sponsored by Government of Bihar, is also implemented in the institute for those who successfully complete their graduation programme.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management
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Waste management Biodegradable waste: These are collected and decomposed in the vermicompost pit. Non-biodegradable waste: These are collected and further segregated as per the guidelines of municipal corporation. Municipal corporation collect these for further disposal and recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting	A. Any 4 or all of the above
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Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Teachers and students a form diverse background engage in teaching and learning process. The institute has envisaged to be not only tolerating but accepting and even celebrating the diversity. Seminars are organized to maintain harmony and all the members participate enthusiastically. Awareness programs are

organized to address these issues through NSS. Festivals are celebrated together to bring communal harmony among staff and students. Faculty and students are encouraged to learn multiple languages and explore the literature and usage to gain the knowledge and appreciate cultural nuances of the language. Faculty and students are discouraged for extravagant show off to mitigate the economic disparity among the members of the institute. Simple life style is exemplified by the faculties and emulated by students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values rights, duties and responsibilities are incorporated in the teaching and learning process by the faculties. These are emphasized in all the programmes organised by the institute. Through talk and practice inherent values are brought out in students. Girls, and deprived classess are encouraged to avail government initiatives for their upliftment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

A. All of the above

4. Annual awareness

programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Important National and international commemorative days relevant for the students are celebrated regularly through NSS.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices 1 1. Title of the practice: Overcoming the anxiety of students 2. Objectives of the practice: To mitigate the anxiety among students regarding their studies and carrier during Covid-19 pandemic. 3. The context: Development of anxiety among the students during lockdown period 4. The Practice: Teachers were told to hold online classes and spend some extra time in enquiring about overall wellbeing of the students. Teachers were told to keep record of any sign of anxiety was observed and share with other faculty member, if gravity of the situation requires so, for wider consultation. 5. Evidence of success:Appreciation by the students and guardian better understanding between the

institution and the family of the students. Students volunteered social service 1. Problems encountered: Introvert nature of some students All students could not manage smartphone/ laptop/ computer with internet connection 1. Resource required: Electronic device from the teachers were essential to connect.

Best Practice 2 1. Title of the practice: Assistance to the local community post COVID-19 2. Objectives of the practice: to assist the local community during the pandemic. 3. The context: economically backward community surrounding the institute premise 4. The Practice: Awareness campaigns were held by the members of the Institute. A massive sanitization gate was erected near the college premise Sanitizer level was regularly monitored and refilled. 1. Evidence of success: appreciation by the people 2. Problems encountered: so the service could not be offered when electricity was not available. 3. Resource required: design and construction of the gate. Regular supply of sanitiser to replenish the stock. Manual monitoring of the sanitizer level.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Marwari College, Darbhanga had huge responsibility of fulfilling the need of students with constrains. College faced faculty crunch during the period. With very low computer density it was very difficult to prepare for the online study materials for the students. All the teachers prepared soft version of the study material and the administrative staffs cooperated in managing and uploading it. Greater contribution was from the side of the students who with limited resources followed the study material, responded with queries and enriched themselves with the knowledge. It was the time when the university was under pressure to carry out academic calendar. Students prepared and appeared for exams following the COVID guidelines and were successful in large number.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Strengthening cells. Due to retirement of faculties some of the cells are lying vacant or given as additional charge to other faculties. Due to this activities have reduced. With arrival of more faculties These dormant cells will be reconstituted and made active. Making the campus disabled friendly: There will be effort to make the campus Divyang friendly with ramps pathways and other means. Alumni cell: The cell will be registered and constituted. There will be registration drive. There will also be effort to collect fund and utilize it appropriately. Student survey report will be improvised: Students will be engaged in submitting the survey and these will be analysed to improve the quality.